Schedule 1 – Letter of confirmation

I [NAME] acting in the role of [YOUR ROLE] endorse and support the submission of this ITT by Futures Advice Skills and Employment Limited (Futures) on behalf of [YOUR ORGANISATIONS REGISTERED NAME].

I understand that [YOUR ORGANISATIONS REGISTERED NAME] has been included in Futures’ submission as a subcontractor according to the information contained in Schedule 1.

This letter certifies that (YOUR ORGANISATIONS REGISTERED NAME) has the relevant systems, resources, experience and capacity required of the contract and we are confident that we will be able to deliver the services described.

Regards

[NAME]

[YOUR ROLE]

[YOUR ORGANISATIONS REGISTERED NAME]